

Master Data - Vaccines (handout)

Field Name	Data Entry	Description
Vaccine name*	type	full vaccine name. E.g., Diphtheria-Tetanus- Pertussis
Designation in English*	type	shortened vaccine name in English. E.g., DTP
Designation in French*	type	shortened vaccine name in French. E.g., DTP-fr
Product type*	select	product type between Vaccine and Diluents
Formulation*	select	consistency of the vaccine (Liquid, Lyophilized, Liquid & Lyophilized, Liquid & Liquid)
Administration mode*	select	how the vaccine is administered to the receiver (Intradermal, Intramuscular, Nasal, Oral, Sub Cutaneous)
Presentation*	type	the no. of doses in a vial. This can be a number or text
Vaccine Packed Volume	type	volume of each vaccine dose expressed in cm3 per dose
Diluent Packed Volume	type	volume of each diluent dose expressed in cm3 per dose
Price/Vial*	type	price per vial in USD
Price/Dose*	type	price per dose in USD

Master Data- Supplies (handout)

Field Name	Data Entry	Description
Product name*	type	Full name for the product
Designation in English*	type	Shortened name for the product in English
Designation in French*	type	Shortened name for the product in French
Product type*	select	Type of supply (Safe Injection Equipment, ITN (Bednet), Vitamin & Deworming, Other Supplies)
Presentation*	type	Number of units of the product per box
Packed Volume*	type	Volume per unit expressed as cm3/unit
Packed weight	type	Weight per unit expressed as grams/unit
Price/unit*	type	Price per unit in USD
Freight Percentage*	type	Freight percentage of Price/Unit in USD.
Total Price	type	(Price/Unit + Freight % converted into a number)

Master Data - Producers (handout)

Field Name	Data Entry	Description
Producers Name*	type	Full name of the supplier
Producers Type*	select	Vaccines or Safe Injection Equipment
Country*	select	Country of the producer
Initials*	type	Initials for the producer.

Programme Data - Routine Vaccination (handout)

Field Name	Data Entry	Description
Vaccine Name*	select	Select the vaccine from the dropdown which is based on vaccine master data
Doses/Target*	free text	Number of doses per target in the national immunization schedule.
Target Groups*	select	Select from the dropdown that lists the target population (more target groups can be added by requesting the Global Admin)
Coverage Expected %*	free text	Targeted immunization coverage % for the current year.
Presentation*	select	Doses/vial or prefilled device
Wastage Rate*	free text	Expected vaccine wastage rate in %.
Administration Type*	select	Mode of administration of the vaccine (Oral, Nasal, or Injection)
Dilution-Syringes*	select	Type of syringe used for reconstitution of the vaccine
Supply Interval (weeks)*	free text	Maximum stock for each vaccine from 1-52.
Safety Stock (weeks)*	free text	Indicate the minimum stock for each vaccine from 1-52.
Lead Time (weeks)*	free text	Time between order placement and delivery

Programme Data - Supplementary Vaccination (handout)

Field Name	Data Entry	Description
Vaccine Name*	select	Vaccine used for supplementary vaccinations.
Number of Rounds*	free text	Number of dosage rounds planned for the vaccine during the year.
Presentation*	select	Presentation of the vaccine (doses/vial or prefilled device)
Wastage Rate*	free text	Expected vaccine wastage rate in %.
Administration Type*	select	Mode of administration of the vaccine (Oral, Nasal, or Injection)
Dilution-Syringes*	select	Type of syringe used for reconstitution of the vaccine

Programme Data - Other Child Survival Interventions (handout)

Field Name	Data Entry	Description
Product Name*	select	Vaccine used for supplementary vaccinations.
Units/Target*	free text	Number of units planned to be administered to each target user in the year
Target Groups %*	free text	Percentage of the population being targeted with this intervention
Coverage Expected %*	free text	Presentation of the product (doses/vial or prefilled device)
Presentation*	select	Presentation of the product (doses/vial or prefilled device)
Wastage Rates (Product)*	free text	Expected product wastage rate in %.
Administration Types*	select	Mode of administration of the vaccine (Oral, Nasal, or Injection)

Store Hierarchy (handout)

Field Name	Data Entry	Description
Level 1*	select	Vaccine store at the central level
Level 2-5*	select	Vaccine store in the sub-national region / province / state Level 2, 3, 4, 5
Online*	select	Store using the web-based SMT
Offline*	select	Store using the desktop version of SMT

Store Data - Population & Demographics (handout)

Field Name	Data Entry	Description
Total Population*	type	Total population being covered by the store
Surviving Infants / Adolescent Girls / Pregnant Women / LIVE Births.....*	type	Population of the specific target group covered by the store (based on the target groups added - (more target groups can be added by requesting the Global Admin)
Supplementary Vaccinations*	type	Dependent on 'population for supplementary vaccinations as entered in the programme data (such as BCG, Measles, Flu, etc.)

Store Data - Storage Capacity (handout)

Field Name	Data Entry	Description
+ 5C capacity (+5)*	free text	Total Capacity for +5C temperature in liters
- 20C capacity (-20)*	free text	Total Capacity for -20C temperature in liters
- 70C capacity (-70)*	free text	Total Capacity for -70C temperature in liters
Ambient Capacity*	free text	Total Capacity for ambient storage in liters

Store Data - Stock Levels & Lead Time (handout)

Field Name	Data Entry	Description
Supply Intervals (weeks)	type	Supply frequency
Safety Stock (weeks)	type	The amount of stock that serves as a cushion or buffer to protect against stockouts due to delivery delays, product shortages at the supplier level, or when stock is issued at an unexpectedly high rate.
Lead Time (weeks)	type	Time between order placement and delivery

Fields for Adding Users (handout)

Field Name	Data Entry	Description
First name*	free text	First Name of the user
Last name*	free text	Last Name of the user
Email*	free text	Email to be used for login
Role*	select	Choose between: Country Admin / SN Admin / Store Operator
Region*	select	Global regions defined by Global Admin in the system (e.g., EAPR: East Asia and Pacific Region)
Country*	select	Country defined by Global Admin in the region selected
Level 2-5*	select	SN Level 2-5 defined in the system by the Admin



***Tip:** Based on the role, different fields will open (e.g., if you chose SN Admin, it would only open region, country and Level 2)